

## 2026-2027 SPPC Board Members Running Post meeting minutes 11-21-2025 LMG

1. Germaine Finley
2. Kristin Grudzien
3. Rick Gunthner
4. Shannon Hintz
5. Heather Hoey
6. Ken Larsen
7. Bobbie Lewis
8. Jim Lewis
9. Paul Wakabayashi

X LeeAnn McLaneGoetz 2026 Assistance hand off VP1, **Secretary, Treasurer**, Website, Facebook, Trips  
 Yellow highlighted areas are work in progress

### SPPC Elected Board Members

SPPC Position	2026-2027	2024 -2025
President	Paul Wakabayashi	Jim Lewis
Vice President 1	Bobbie Lewis	LeeAnn McLaneGoetz*
Vice President 2	Shannon Hintz	Bobbie Lewis
Secretary	Temp till assigned LeeAnn McLaneGoetz	LeeAnn McLaneGoetz*
Treasurer	Temp till assigned LeeAnn McLaneGoetz	LeeAnn McLaneGoetz*
SPPC Website	Rick Gunthner	LeeAnn McLaneGoetz*
Digital Projection Division	Germaine Finley	Germaine Finley*
Digital Projection Division	Kristin Grudzien	Kristin Grudzien
Print Division Manager(s)	NA	Germaine Finley*
Print Division Manager(s)	Kristin Grudzien	Kristin Grudzien
Competition Printing	Jim Lewis	Jim Lewis
Focus Topic Manager	Kristin Grudzien /Shannon Hintz	Kristin Grudzien
Trip Manager(s)	Heather Hoey?	Tina Daniels*
Trip Manager(s)	Germaine Finley	LeeAnn McLaneGoetz*
Face book Manager	Jim Lewis	Kristin Grudzien
Fund Raiser Manager	Shannon Hintz	Shannon Hintz
Library Manager	Member Self Managed	To Be Announced
SPNC Activities Coordinator	Jim Lewis to check into volunteer	Dale Vronch*
Board Member Reference	LeeAnn McLaneGoetz Temp	Stu Davis*
SPNC Newsletter	Rick Gunthner	Germaine Finley*
SPNC Classes	Jim Lewis	NA
SPPC Room Set Up	Ken Larsen -Board members as needed	Board Members as needed
Board Election Date	11-21-2025	11-3-2023

\*Stepping down 2025

## 2026-2027 SPPC Board Action Items

1. Assign positions to 2026-2027 SPPC Board Members 11-21-2025
  - a. Hand off Questions: Contact 2024-2025 past SPPC board members
2. GDCCC EOY tickets: Kristin Grudzien to pick up tickets Sell at 1-2-2026 & 1-16-2026 SPPC MTGs
  - a. GDCCC EOY Date: 1-24-2026 Time: 11:00 AM - 3:00 PM Cost: \$45
  - b. Location: Club Venetian Hall -29310 John R Road, Madison Heights Mi
3. Decide on Focus Topics for 2026 – Lead(s): Kristin Grudzien/Shannon Hintz<sup>(1)</sup>
  - a. Update info website, meeting calendar and 2026 newsletter<sup>(1)</sup> went ready
4. Decide on meeting speakers for 1<sup>st</sup> quarter prior to kick off meeting 1-16-2026
  - a. 1-16-2026 Kickoff Meeting
  - b. 2-20-2026 – Focus Topics – Kristin Grudzien/Shannon Hintz
  - c. 3-20-2026 – Jim Lewis – To be announced
  - d. 4-17-2026 - TBD
5. Kickoff meeting 1-16-2026 planning WIP to be addressed 12-29-2025 Board Mtg
  - a. Decide on food for venue and cost per person
  - b. Food: [Jalisco Tacos, Imlay City Michigan](#) Price: T.B.A.
    - i. Food Reference : [2025 Ankley Farms \\$25/person](#)
    - ii. 2025 was (21) members attend price \$25
    - iii. 2024 was (28) members attend price \$25
    - iv. 2023 was (38) members attend price \$25
  - c. Food restrictions our members have that we try to accommodate
    - i. Keto, Gluten allergy plan (4 members)
    - ii. Assign Lead to work with food venue ordering, payment, tip and delivery or pickup
  - d. Assign board member to determine meal attendance count and collect funds to pay for meal
  - e. 2026 Kickoff Flyer - details price and method to collect funds, advertise FB, Website and emails
    - i. Flyer reference [2024 SPPC Kickoff Meeting](#)
  - f. GDCCC awards, move up certificates, and prints that need to be returned
    - i. Kristin Grudzien /Germaine Finley \*assist
  - g. Prizes for pick your prize raffle (On hand+ donated + purchased)
    - i. Shannon Hintz to sell pick a prize raffle tickets
    - ii. Note: Rolls of raffle tickets are in the tub in the small room off the big room
  - h. Volunteer for table decorations (Last year Veleta Carpenter volunteered)
    - i. Printed handout (2025 Thank you and 2026 Calendar) LeeAnn McLaneGoetz to create
    - j. Supplies: Paper cups & table covers purchased for event (Note: SPNC no plastic rule)
    - k. Pick a prize numbered plastic raffle container's- Available in SPNC storage closet
    - l. Email Request to members to assist in table set up / cleanup.  
See Kick Off Meeting email from 2025 for reference – attached
    - m. Lead to contact SPNC front desk day of by noon for big room key set out call 810-796-3200
6. Agree on the 2026 calendar dates and meeting types -Agreed 1<sup>st</sup> and 3<sup>rd</sup> Friday to match 2025
  - a. Decide content for 1<sup>st</sup> and 3<sup>rd</sup> meetings and any cancelations –
    - i. 1<sup>st</sup> week Prints / Digital /Focus Topics
      1. Note: GDCCC has current discussion on if /when Prints will continue in 2026.
      2. Update to members on GDCCC competition rules – Pending GDCCC
    - ii. 3<sup>rd</sup> week Speaker or photoshoot /other
  - b. Do you flip July 3<sup>rd</sup> and July 17<sup>th</sup> Meeting – Board agreed to flip: Nature hike on 7/3/competition on 7-17
    - i. LeeAnn adjusted the image competition dates in photoclubservices and website. 11-22-205
    - ii. Need volunteer(s) for the nature hike at SPNC on 7-3-2026
7. Decide on 1<sup>st</sup> meeting date with the 2026 SPPC board members

Commented [RG1]:

a. Zoom 12-29-2025 7 PM Germaine Finley to host Zoom connection

## 2026 SPPC Meeting Dates **Work in Process**

### 1st Friday Competition Meetings

“Focus Topics”, Lead: Kristin Grudzien /Shannon Hintz

### 2026 Focus Topics will be reviewed at the 1st Friday Competition Meeting

All focus topic images need to be uploaded to [spnc.photoclubservices.com](http://spnc.photoclubservices.com) by Wednesday prior to meeting

#### SPPC Focus Topic Due Date Focus Topic

January	Due 12/31/2025	Holiday - Or other image to share
February	Due 2/04/2026	- Or other image to share
March	Due 3/04/2026	- Or other image to share
April	Due 4/01/2026	- Or other image to share
May	Due 4/29/2026	- Or other image to share
June	Due 6/03/2026	- Or other image to share
July	Due 7/01/2026	- Or other image to share
August	Due 8/05/2026	- Or other image to share
September	Due 9/02/2026	- Or other image to share
October	Due 09/30/2026	- Or other image to share
November	Due 11/04/2026	- Or other image to share

Kristin Grudzien /Shannon Hintz to Roll out focus topics 2-20-2026 Mtg

## 2026 SPPC Meeting Dates pg 1 of 2

Work in Process

2026 Seven Ponds Nature Center big room reservation dates approved  
(Approved by SPNC Contact Exec Director: Carrie Spencer 8-29-2025)

### January 2026

MTG 1st Friday 1/2/2026 Competition and Focus Topic Review - Images Due Wed 12-31-2025

MTG 3rd Friday 1/16/2026 Kick off Dinner **Jalisco Tacos – WIP**

GDCCC Saturday 1-24-2026 EOY GDCCC Banquet - Cost \$45

**SPPC Logo Apparel for Sale – Kristin Grudzien** Info and date T.B.A.

### February 2026

MTG 1st Friday 2/6/2026 Competition and Focus Topic Review - Images Due Wed 2-4-2026

MTG 3rd Friday 2/20/2026 - Speakers: Jim Lewis – Topic T.B.A.

### March 2026

3-1-2026 Payment Photo Club Services Due Premium Subscription 50 members (website and competition manager)  
2026 \$238 (reference 2025 \$206)

MTG 1st Friday 3/6/2026 Competition and Focus Topic Review - Images Due Wed 3-4-2026

**MTG 3rd Friday 3/20/2026 - Speaker: TBD**

### April 2026

MTG 1st Friday 4/3/2026 Competition and Focus Topic Review - Images Due Wed 4-1-2026

**MTG 3rd Friday 4/17/2026 - Speaker: TBD**

### May 2026

MTG 1st Friday 5/1/2026 Competition and Focus Topic Review - Images Due Wed 4-29-2026

**MTG 3rd Friday 5/15/2026 - Speaker: TBD**

SPNC ECHO Days 5/9/2026?

MTG Thursday 5/21/2026 - GDCCC Print Judging at SPNC

### June 2026

MTG 1st Friday 6/5/2026 Competition and Focus Topic Review - Images Due Wed 6-3-2026

**MTG 3rd Friday 6/19/2026 - Speaker: TBD**

SPNC Caps and Corks 6/20/2026 - Seven Ponds Fun Raiser (SPPC Donation Basket \$100)

## 2026 SPNC Meeting Dates pg 2 of 2 **Work in Process**

### July 2026

MTG 1st Friday 7/3/2026 **Nature walk at S.P.N.C – Leads: T.B.A.**

MTG 3rd Friday 7/17/2026 - Competition and Focus Topic Review - Images Due Wed 7-15-2026

\* Venue flipped due to Holiday on 7-4-2026

### August 2026

**Secretary -Reserve SPNC Big Room for 2027 meetings SPNC Exec Director Carrie Spencer**

MTG 1st Friday 8/7/2026 Competition and Focus Topic Review - Images Due Wed 8-5-2026

MTG 3rd Friday 8/21/2026 - **Speaker: TBD**

**\*\* Fun Shoot - Metamora Balloon Festival 8/28/2026 or 8/29/2026**

### September 2026

MTG 1st Friday 9/4/2026 Competition and Focus Topic Review - Images Due Wed 9-2-2026

MTG 3rd Friday 9/18/2026 - Speaker: TBD

**SPNC -Sat, Sept 12, 2026? 11:00-5:00 PM [Party at the ponds](#)**

**\*\*Fun Shoot - Ankley Farms Outdoor Flowers - Date to be announced**

### October 2026

MTG 1st Friday 10/2/2026 Competition and Focus Topic Review - Images Due Wed 9-30-2026

MTG 3rd Friday 10/16/2026 - Speaker: TBD

**\*\*SPNC Fun Shoot Monday 10/26/2026 Halloween at Tillson street**

### November 2026

MTG 1st Friday 11/6/2026 Competition and Focus Topic Review - Images Due Wed 11-4-2026

MTG 3rd Friday 11/20/2026 - Speaker: TBD

**2026 SPNC EOY donation to SPNC for big room use (\$400)**

### December 2026

No meetings in Dec

## SPPC members in good standings as of 11-21-2025 48 Members in good standing

### 2025 SPPC Members

	First Name	Last Name	Dues
1	Rose Marie	Attilio	2025 Paid Check in Mail
2	Ron	Barrons	2025 Paid Check in Mail
3	Gaylene	Barker	2025 Paid Check in Mail
4	Caleb	Beers	2025 Paid In Meeting
5	Cindy	Bilinsky	2025 Paid In Meeting
6	Kathy	Bolio	2025 Paid In Meeting
7	William	Bolio	2025 Paid In Meeting
8	John E.	Brown	2025 Paid In Meeting
9	Veleta	Carpenter	2025 Paid In Meeting
10	David	Daniels	2025 Paid In Meeting
11	Tina	Daniels	2025 Paid In Meeting
12	Deanna	Davis	2026 Paid 10-27-2025
13	Elizabeth	Davis	2026 Paid 11-21-2025
14	Harry	Davis	2026 Paid 11-21-2025
15	Stu	Davis	2026 Paid 10-27-2025
16	Patricia (Patti)	DeMaire	2025 Paid In Meeting
17	Germaine	Finley	2025 Paid In Meeting
18	Ginger (Virginia)	Fricke	2026 Paid 11-21-2025
19	Wilma	Forry	2025 Paid In Meeting
20	John	Gill	2025 Paid In Meeting
21	Larry	Gohl	2025 Paid In Meeting
22	Kristin	Grudzien	2025 Paid In Meeting
23	Rick	Gunthner	2025 Paid 10-19-2025
24	Dennis	Hanser	2025 Paid In Meeting
25	Susan	Hanser	2025 Paid In Meeting
26	Tom	Harpootlian	2025 Paid In Meeting
27	Shannon	Hintz	2025 Paid In Meeting
28	Heather	Hoey	2025 Paid In Meeting
29	Ken	Larsen	2025 Paid In Meeting
30	Margaret	Larsen	2025 Paid In Meeting
31	Bobbie	Lewis	2025 Paid In Meeting
32	Jim	Lewis	2025 Paid In Meeting
33	Larry	Ludwicki	2025 Paid In Meeting
34	Jeff	Mantey	2025 Paid In Meeting
35	Jason	Maxlow	2025 Paid In Meeting
36	LeeAnn	McLaneGoetz	2026 Paid 11-21-2025
37	Harry	Mueller	2025 Paid ONLINE
38	Katherina Tina	Mueller	2025 Paid ONLINE
39	Melody	Munro-Wolfe	2025 Paid ONLINE
40	Colin	Osterhout	2025 Paid In Person 10-19-2025
41	Bob	Ruby	2025 Paid ONLINE
42	Kay	Schwartz	2025 Paid ONLINE
43	Sue	Sedlak	2025 Paid ONLINE
44	Colleen	Stankiewicz	2025 Paid ONLINE
45	Dave	Ulman	2025 Paid ONLINE
46	Dale	Vronch	2025 Paid ONLINE
47	Paul	Wakabayashi	2025 Paid ONLINE
48	Joseph	Pruzzi	2026 Paid 11-21-2025 -New

**The Treasurer** is the custodian of all monies and securities of the club, is responsible for collecting dues and maintaining a roster of members in good standing. The Treasurer pays all bills approved by motion of the Board. The Treasurer also gives a full accounting of the club's financial affairs at the regular meetings of the Board. An annual financial report summarizing the year's transactions prepared by the Treasurer and approved by a club committee appointed by the Board will be presented to the membership at a regular meeting in October.

**2024-2025 SPPC board member LeeAnn McLaneGoetz (Reference as needed) 586-588-2000 2026 Handoff Pending**

1. Current funds are held by Jim and Bobbie Lewis + Cash by LeeAnn McLaneGoetz for planned expenses
  - o History: Funds were previously held by the SPNC Bank - 06-25-2025 due to SPNC tax reasons, SPNC transferred funds to the SPPC president Jim Lewis till a bank could be established by the new 2026-2027 SPPC treasurer.
  - o **New SPPC Bank and accounting process to be developed 2026**
  - o Note: \$3000 of the total funds are earmarked for a future SPPC EXPO. This money was earned over 3 SPPC Expos and is held in place for that purpose. It should not be considered as a source for running the SPPC club.
2. Board Confirmed SPPC membership pricing for 2026 with the SPPC board 11-21-2026
  - o 2026 SPPC dues are \$20 for one member and \$30 for a family or two living at the same address.
3. Reference annual SPPC expenses based on 2025 expenses
  - o 12/1/2025 EOY Donation SPPC (\$400)
  - o 1/1/2026 Prizes for the kick off (~\$200) **Jim Lewis to pick up prizes**
  - o 3/1/2026 Photoclubservices.com Premium 50 Member **(\$238)** Note increase from \$206 in 2025
  - o 3/24/2027 PSA gives reduced rate on photoclubservices (\$45/year) PD 3yrs till 2027
  - o **5/1/2026 GDCCC Print snacks (\$25.00) Kristin Grudzien/Germaine Finley ?**
  - o **5/1/2026 SPNC Corks and caps prize basket (\$100.00) Pending SPNC request**
  - o 9/5/2026 Print manager gas for mileage (\$75.00) Kristin Grudzien
  - o 12/1/2026 EOY Donation SPPC (\$400.00) Pay to SPNC Carrie Spencer
  - o 11/??/2027 Pizza for the 2028-2029 Board Election (~\$150) (2025 23 meals)
  - o Zoom Meeting Costs –covered by Germaine Finley 2025/2026 (~\$158/ yr)
  - o Other: Snacks as needed (most are donated by SPPC members)
  - o Other: Paper table covers, cups, tableware as needed
  - o Other: Equipment maintenance (Computer, projector, scoring machine etc)
  - o Other: Raffle tickets, name tag holders, ETC
4. Collect 2026 membership dues starting 1-2-2026 due date is 5-1-2026
  - o Keep a list of all paid memberships, amount paid and date paid, deposit funds as needed
  - o Keep a list of all donated and raffle monies and deposit funds as needed with bank
  - o Update meeting sign-up sheets with membership payment and date (Send Member reminder email)
  - o Update spnc.photoclubservices.com expiration date to 5-1-2027 for members that have paid dues.
    - (Or work with website manager – note year and date paid in comments)
    - Note: 5-1-2026 any member who has not paid or has not had the system updated will auto expire in photo club services. They will no longer be able to see or enter images. They will receive auto messages from SPNC.photoclubservices.com that they have expired in the system.
  - o Consider an online method of payment – note this takes away from cash taken in as there is a fee. (we lost up to \$2 per transaction in the SPNC online banking system)
  - o **Currently we only accept cash** – We currently do not have a bank to deposit checks into.
  - o New memberships: Collect membership dues – all year long
  - o Set up new members in spnc.photoclubservices.com for [x]Active Member [x]Competing member
  - o Reset member password this will auto send a link to member with request for password set up
  - o Send new member email to look for email for password set up – and competition/ focus topic info
  - o Make name tags for new members as needed. Contact LeeAnn for Avery template

5. SPPC funds collected

- Membership Dues \$20 for one member and \$30 for a family or two
- Raffles – 50/50 and pick your price raffles & Donations

The First Vice-President presides at all meetings in the absence of the President and is the chair person of the program committee. In the event of the death, resignation, incapacity or removal of the President, the First Vice-President will assume the duties of the President. Assigned to Bobbie Lewis

2024-2025 SPPC board member LeeAnn McLaneGoetz (Reference as needed) 586-588-2000

The **Secretary** keeps full records of proceedings at regular membership meetings and meetings of the Board of Directors and is the custodian of all club official records. The Secretary is also responsible for all of the club's formal correspondence. The Secretary may also hold the office of First or Second Vice- President.

2024-2025 SPPC board member LeeAnn McLaneGoetz (Reference as needed) 586-588-2000

1. Timely emails of SPPC activities to SPPC Members and SPPC board, SPNC as needed.
2. Create SPPC Board meeting agenda with board input review with President, VP1 and VP2 prior to meeting
  - a. Save Board meeting minutes on the SPPC website, email link to all SPPC board members.
    - i. On SPPC website -Administration -Manage Documents and Files-**2026 Documents for Seven Ponds Photo Club History** -add file-upload file-"add description"-upload This will create a link
3. Contact SPNC as needed. Big room arrangements, special room needs.
  - a. Carrie Spencer -Executive Director of Seven Ponds Nature Center email: [cspencer@sevenponds.org](mailto:cspencer@sevenponds.org)
  - b. SPNC front desk -810-796-3200 Call day of to have key set out for meeting.
  - c. Contact SPNC Aug 2026 to reserve big meeting room for 2027.
4. Contact speakers, answer questions to ensure room set up, tools and services are ready for meeting.
5. SPPC Message: Ensure website, facebook and newsletter match SPPC message.
6. Board Meeting Agenda and Minutes: Compile action items for the quarterly board meetings from board members, understand upcoming events, communicate with board members time date and discussion points, record meeting minutes.
7. Document quarterly board meetings minutes – save copy in website – email to board members.
8. Website - Update Communications: (**Note only those with website permissions can do this work**)
  - a. [Membership Information] tab – SPPC Membership Application
    - i. SPPC Website – Administration-Manage Menus and Custom Pages-Organization- **Membership Information** {Edit}
    - ii. Ensure Year and dues amount are per current SPPC board agreement.
    - iii. Ensure link to [SPPC Membership Dues Form](#) in website works
    - iv. Ensure [SPPC Membership Dues Form](#) is up to date – update SPPC board each quarter
9. Create Business Cards, Signs, Sign up flyers, as needed.
10. **New SPPC Club Email** Suggest new secretary create a new gmail email to run the club. Current email is [7pondsphotoexpo@gmail.com](mailto:7pondsphotoexpo@gmail.com) this name was set up for the expo years ago, this a good time to fix it to reflect the SPPC club name. A CSV file has been created to assist transfer of member email contact information for the new secretary.



The **Trip Manager** is responsible for arranging and coordinating trips and photography opportunities for SPPC members. They may lead trips or support other SPPC members setting up trips. The trip manager also lets people know about self-guided photography opportunities. Trip Example Form: <https://form.jotform.com/90283795109161>

Assigned : 2026 Germaine Finley / Heather Hoey

1. FB Group [SPPC Trip / Meetup Announcements](#)
2. Create flyer for trip – load to website – create link that can be shared in email, FB and website
  - a. SPPC Website -Administration- Manage Documents and Files- 2026 SPPC Trips and Fun Shoots – upload PDF of flyer – “Name Flyer” -Upload. This will create a link – copy link add ?o=y to end of link so it will open in a new page
3. Trip link examples: [4<sup>th</sup> July 2025 Funshoot](#), [Fire Works Funshoot](#), [Hot Air Balloon Funshoot](#),
4. Work shop link example: [Member collection fun shoot](#)
5. Ensure Website, FB Group [SPPC Trip / Meetup Announcements](#) and Emails are updated

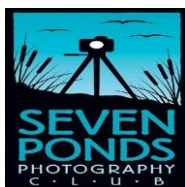
The **Social Media Manager** is responsible for keeping Seven Ponds Photography Club’s Facebook page up to date with events, shared member images, competition results, and any other important information that members need to know. Assist other board members as needed to load info. 2026 Jim Lewis Assigned

**2024-2025** SPPC board member LeeAnn McLaneGoetz (Reference as needed) 586-588-2000

1. FB Page Seven Ponds Photography Club <https://www.facebook.com/SevenPondsPhotography/>
2. FB Group [SPPC Self Guided Photo Ops](#)
3. FB Group [SPPC Focus Topics](#)
4. FB Group [SPPC Trip / Meetup Announcements](#)
5. FB Group [SPPC In house training](#)
6. FB Group [SPPC Member’s Shared Images](#)
7. FB Group [Mentor Session by Dale Vronch](#)
8. FB Events [Events](#)

Reference Other Items:

**Emergency Only -911- Issues at SPNC after Hours Contact: Carrie Spencer 810-706-0587**



Official Club Logo:

Club Name: We are the Seven Ponds Photography Club (SPPC)– Do not use **Camera Club**

### **SPPC Mission Statement**

The Seven Ponds Camera Club, formed in 2009, was created to promote the advancement of photography as an art. The purpose of the club is to bring together persons of like mind who are dedicated to the advancement of their skills by association with other members, through the study of the work of others and through spirited and friendly competition. The club exists to offer opportunities for all to share knowledge within the club and in the community, through exhibitions and programs that excite interest in the knowledge and practice of all branches of photography.

We meet the 1st and 3rd\* Friday of the month at 7:00 PM at Seven Ponds Nature Center

Visitors are always welcome at our meetings.

### **SEVEN PONDS NATURE CENTER**

Hours Tuesday through Sunday

9:00 a.m. to 5:00 p.m.

Closed Monday

Grounds open to members from dawn to dusk.

3854 Crawford Road

Dryden, MI 48428-9776

## How to send a member email: spnc.photoclubservices.com

Warning save the emailed copy as there is no record of emails sent.

Messages are sent to recipients as blind copies, so email addresses will not be visible and recipients cannot use "Reply All". This practice protects recipients' privacy and prevents unintended group replies.

- (1) Sign into spnc.photoclubservices.com
- (2) Organization Tab
- (3) Send Email to Members



- (4) Click on [X] When sending to large groups, like Members, Competing, or Guests, display the names of all group recipients below. The names are still hidden in the email message.
- (5) Click on [X] All Members

A screenshot of the 'Select Recipients' form in the web application. The form has a light blue header and a white body. It includes a 'Current list of specific recipients: (None)' section with a 'Select from Member List' button. Below this is a section titled 'Also send to all people in any of these checked Groups below.' with a checkbox 'When sending to large groups, like Members, Competing, or Guests, display the names of all group recipients below. The names are still hidden in the email message.' which is checked. A list of recipients is shown, including names like Rose Marie Attilio, Barker Gaylene, Ron Barrons, etc. Below the list are several checkboxes for different groups: 'All Members' (checked), 'Competing Members', 'Competition Judges', 'Competition Managers', 'Discussion Forum Moderators', 'Download Manager', 'Group Manager', 'Guests/Non-members', 'Management Committee', 'Membership Managers', 'Mentor Judge', 'News and Events Managers', 'Treasurer', 'View PayPal', 'Web Content Managers', and 'Website Administrators'. A note at the bottom states: 'Note that users can set an option in their personal profile to opt-out of messages to the Guests and Members groups. Override Opt-out preferences set by any member if sending to the "All Members" or "Competing Members" groups. Use this option only when necessary.' Below the form is a 'Message Subject:' field with a yellow placeholder.

- (6) Message Subject
- (7) Attachments:

You must select recipients before specifying any attachments or your attachments will be removed. Files uploads are started immediately after they are selected. Each attachment cannot exceed 4MB. Your entire message cannot exceed 8MB.

Some email systems may block certain types of attachments. If you have trouble sending an attachment, try attaching a zip file to hold your file size down.
- (8) Write email
- (9) Send

Note: As of 11-19-2025 Data base has been cleaned up and verified and now contains all active SPPC members.

**Reference for Kick Off planning purposes**  
**1-1-2025 Status on the kick off plan Email to volunteers prior to**

Note: 2025 was (21) members attended Price \$25  
 2024 was (28) members attend price \$25  
 2023 was (38) members attend price \$25

**The final count for 1-17-2025 is due to the caterer Friday 1-10-2025**

Below are the members and guests currently planning on attending.

**2025 Seven Ponds Photo Club - Holiday Kick Off 1-17-2025** 17 Collected

First Name	Last Name	Dues	Tickets Purchased	#	Amount
Kathy	Bolio	14.7	2024 Paid	Paid- LeeAnn	1 \$25.00
William	Bolio	14.7	2024 Paid	Paid- LeeAnn	1 \$25.00
Veleta	Carpenter		2024 Paid	Paid 2 - Bobbie	2 \$50.00
Kristin	Grudzien	18.44	2024 Paid	Paid 2 - Pending	2 \$50.00
Tom	Harpootlian	18.44	2024 Paid	Paid 2 - Bobbie	2 \$50.00
Shannon	Hintz	18.44	2024 Paid	Paid 1 - Bobbie	1 \$25.00
Bobbie	Lewis	14.7	2024 Paid	Paid 1 - Bobbie	1 \$25.00
Jim	Lewis	14.7	2024 Paid	Paid 1 - Bobbie	1 \$25.00
Larry	Ludwicki	18.44	2024 Paid	Paid 1 - Bobbie	1 \$25.00
LeeAnn	McLaneGoetz	18.44	2024 Paid	Paid 1 - Pending	2 \$25.00
Melody	Munro-Wolfe	18.44	2024 Paid	Paid 3 - Bobbie	1 \$75.00
Ken	Larsen	14.7	2024 Paid	Paid 1 - Pending	1 \$25.00
Margaret	Larsen	14.7	2024 Paid	Paid 1 - Pending	1 \$25.00

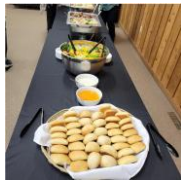
\$450.00

**We plan on set up starting at 4 PM. (Please arrive as soon as you can - I know not everyone will be able to arrive at 4 PM)**

The caterer is to arrive at approx 5:30 PM with food being served at 6:45 PM the Caterer's name is Virginia from Ankley Farms

**We will need a member to meet the caterer with a cart and assist with the food coming in at 5:30 PM**

SPPC Kickoff -Table set up for kickoff



2- 8 ft tables at the back of the room for the food and tableware



2 -6 ft tables guest seating 3 Rows of tables for 24 Guests more if needed



1-6ft table for deserts and hot water – Back corner next to windows



2-6ft table front of the room for prizes and award ribbons

#### **Table Set Up (Same as Last Year)**

**Total 2 -8ft tables plus 9 six foot tables - May need to borrow from the other classroom as needed**

Note: All tables need to be wiped down as we had animal residue on the tables at the last meeting We do have table covers as extra protection to keep the food-eating area clean (LeeAnn has those)

#### **Table Set Up**

2- 8 Ft tables along the back wall for the caterer ( set out from the wall 2 feet so we can serve food on both sides) (1 for drinks and desserts need plug for hot Water in corner near windows)

Note: we need to set up hot water for the coffee. The caterer is bringing the table clothes for the food table.

1 Table next to the kitchen for check in - Name Tags

1 Tables at the front of the room for Prizes

1 Table font of the room for Ribbons, Moveups and returned 16x20 Prints

7 6ft Tables Set up in the room (25 Chairs around the tables)

Prizes **Jim and Bobbie and LeeAnn are bringing**

Deserts is be Ankley Farms this year

Hand Out Flyers for the tables

**Germaine/Kristin**

Award Ribbons

Move up Certificates

Prints that need to be returned to members

**Germaine**

GDCCC Tickets note price is \$40 (Last chance to get tickets at a meeting before the event)

**Shannon**

Sell raffle tickets for pick a prize